



Board of Governors of the Guildhall School of Music and Drama

Date: MONDAY, 23 SEPTEMBER 2019

Time: 1.45 pm

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members:

Vivienne Littlechild (Chairman)	Shreela Ghosh
Graham Packham (Deputy Chairman)	Steven Gietzen
George Abrahams	GSMD Student Representative
Randall Anderson	Michael Hoffman
Deputy David Bradshaw	Ann Holmes
Deputy Michael Cassidy	Jeremy Mayhew
John Chapman	Alderman William Russell
Professor Geoffrey Crossick	Andy Taylor
Professor Maria Delgado	Lynne Williams
Marianne Fredericks	

Enquiries: Alistair MacLellan
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Lunch will be served in the Guildhall Club at 1pm

N.B. Part of this agenda could be the subject of audio or visual recording

**John Barradell
Town Clerk and Chief Executive**

AGENDA

NB: Certain matters for information have been marked * and will be taken without discussion, unless the Committee Clerk has been informed that a Member has questions or comments prior to the start of the meeting Certain non-contentious matters for decision have been marked + with recommendations to be agreed without discussion, unless the Committee Clerk has been informed that a Member has questions or comments prior to the start of the meeting

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **PUBLIC MINUTES**

To agree the public minutes and summary of the meeting held on 13 May 2019.

For Decision
(Pages 1 - 8)

4. *** PUBLIC MINUTES OF COMMITTEE MEETINGS**

To receive the public minutes of recent meetings, as follows: -

- Governance and Effectiveness Committee – 3 July 2019
- Audit and Risk Management Committee – 11 September 2019 (TO FOLLOW)

For Information
(Pages 9 - 14)

5. **+ MEETINGS OF THE BOARD OF GOVERNORS AND COMMITTEES IN 2019 AND TERMS OF REFERENCE OF COMMITTEES**

Report of the Town Clerk.

For Decision
(Pages 15 - 22)

6. **+ ELECTION OF ADMINISTRATIVE (NON-TEACHING) MEMBER OF STAFF AND REAPPOINTMENT OF CO-OPTED NON-CITY OF LONDON CORPORATION GOVERNOR TO THE BOARD**

Report of the Town Clerk.

For Decision
(Pages 23 - 26)

7. **PUBLIC OUTSTANDING ACTIONS**

Report of the Town Clerk.

For Information
(Pages 27 - 28)

8. **PRINCIPAL'S PUBLIC REPORT**

Report of the Principal.

For Information
(Pages 29 - 40)

9. **SAFEGUARDING POLICY**

Report of the Director of Guildhall Young Artists and Safeguarding.

For Decision
(Pages 41 - 72)

10. **CARBON REDUCTION**

a) **Guildhall School Carbon Reduction KPI** (Pages 73 - 76)
Report of the Director of Operations and Buildings.

b) **Guildhall School Carbon Reduction Strategy** (Pages 77 - 126)
Report of the Director of Operations and Buildings.

11. **UPDATE ON BARBICAN GUILDHALL CREATIVE ALLIANCE**

Report of the Director of Learning & Engagement.

For Information
(Pages 127 - 138)

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

14. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

15. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 13 May 2019.

For Decision
(Pages 139 - 142)

16. *** NON-PUBLIC MINUTES OF COMMITTEE MEETINGS**
To receive the non-public minutes of recent meetings, as follows: -
- Governance and Effectiveness Committee – 3 July 2019
 - Audit and Risk Management Committee – 11 September 2019 (TO FOLLOW)
- For Information**
(Pages 143 - 146)
17. **CHAIRMANSHIP OF AUDIT & RISK MANAGEMENT COMMITTEE**
Report of the Principal.
- For Decision**
(Pages 147 - 156)
18. **PRINCIPAL'S NON-PUBLIC REPORT AND BREXIT UPDATE**
Report of the Principal.
- For Information**
(Pages 157 - 170)
19. **ANNUAL SAFEGUARDING REPORT**
Report of the Director of Guildhall Young Artists and Safeguarding.
- For Information**
(Pages 171 - 182)
20. **NOMINATION FOR CO-OPTED BOARD MEMBER**
Report of the Principal.
- For Decision**
(Pages 183 - 188)
21. *** SCHOOL'S RISK REGISTER**
Report of the Principal.
- For Information**
(Pages 189 - 218)
22. *** PERIOD 4 FINANCIAL YEAR DASHBOARD**
Report of the Principal.
- For Information**
(Pages 219 - 236)
23. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

24. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**